



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Vacant, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, FEBURARY 22, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. ROAD:** Recognition of Employee Service Year Pin: Jacob Medina (5) (Deferred from February 8, 2023 Commission Meeting).
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - A. COMMISSION:** Discussion and possible appointment of Torrance County's second representative to the EMWT Regional Water Association Board.
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Motion to approve minutes of the February 8, 2023 Regular Meeting of the Board of County Commissioners.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. PLANNING & ZONING:** Pattern Energy Special Use: Alternative Special Use District Boundary

- B. **MANAGER:** Approve Restrictive Housing Report – 2022
 - C. **FINANCE & PURCHASING:** Motion to approve payables.
10. **ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
11. **ADOPTION OF RESOLUTION**
- A. **FINANCE & PURCHASING:** Motion to approve Resolution 2023- _____, Torrance County FY 2022 Audit Report.
 - B. **ROAD:** Motion to approve Resolution 2023-_____, annual request for hardship90 funds through the New Mexico Department of Transportation.
 - C. **MANAGER:** Resolution 2023-_____, A resolution authorizing Torrance County to enter into a settlement agreement with Albertsons Companies, CVS Pharmacy, Kroger, Walmart, Allergan and Teva to resolve the County’s litigation and currently pending in the Northern District of Ohio, In RE: Opioid Litigation, MDL 2804.
12. **APPROVALS**
- A. **FINANCE & PURCHASING:** Motion to award IFB 2023-01 – County Road Department Construction to B & R Construction Co. Inc.
 - B. **FINANCE & PURCHASING:** Motion to approve prior year invoices for Domestic Violence Program.
 - 1. FY19 Invoice # 517-519814 for \$180.88
 - 2. FY20 Invoice # 246-979227 for \$233.02
 - C. **DWI:** Application Budget for FY2024 LDWI Grant and Distribution Funding.
 - D. **DWI:** Ratification of CDWI grant agreement between Torrance County and the New Mexico Traffic Safety Division.
 - E. **SHERIFF:** Ratification of Traffic Safety Agreement with New Mexico Department of Transportation providing funding for overtime for ENDWI, BLKUP and STEP Projects in the amount of \$6,048, \$2,814, and \$3,066, respectively, with no match.
 - F. **ROAD:** Discussion and possible approval of amendment to Road Department Salary Schedule.
 - G. **ROAD:** Call for project – 2023/24 CAP NM DOT LGRF Project Letter of Interest.
 - H. **ROAD:** Call for project – 2023/24 SB NM DOT LGRF Project Letter of Interest.
 - I. **ROAD:** Call for project – 2023/24 SP NM DOT LGRF Project Letter of Interest.

J. MANAGER: Discussion and possible approval of incentive pay for Torrance County Safety Officer.

13. DISCUSSION

A. FINANCE & PURCHASING: Presentation of Torrance County FY 2022 Audit – Kubiack, Melton and Associates. (Presented by Daniel Trujillo or Joe Ortiz?)

B. MANAGER’S REPORT

C. COMMISSIONERS’ REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) VACANT, District 3

14. EXECUTIVE SESSION

A. COMMISSION: Meeting with County Attorney pertaining to threatened or pending litigation in which Torrance County is or may become a participant. Section 10-15-1(H)(7), regarding opioid litigation/settlement.

15. Announcement of the next Board of County Commissioners Meeting: March 8, 2023

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN